



**CAPITOL CORRIDOR JOINT POWERS AUTHORITY  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Wednesday, June 30, 2021 | 1:00 p.m. | Virtual**

Due to social distancing regulations in place, public participation will be via teleconference only.

**You may join the CCJPA Board Meeting via Zoom as follows:**

- Call 1-669-900-6833.
- Enter access code 935 8607 7651.

You may watch the Board Meeting live at [www.capitolcorridor.org/ccjpa-board](http://www.capitolcorridor.org/ccjpa-board).

The full agenda packet, supplemental materials, and presentation materials will be available for download at [www.capitolcorridor.org/ccjpa-board](http://www.capitolcorridor.org/ccjpa-board).

**You may submit a public comment via the following methods:**

- 1) Submit written comments:
  - Send email to [ccjpaboard@capitolcorridor.org](mailto:ccjpaboard@capitolcorridor.org).
  - Indicate “Public Comment” as the subject line.
  - Please submit your comments as far in advance as possible. Emailed comments received by 2:00 pm on Tuesday, June 29<sup>th</sup> will be provided to the Board in advance of the meeting and will be included as part of the permanent Meeting record. Comments received after that time will be provided to the Board following the Meeting; *or*
- 2) Submit verbal comments:
  - Call 1-669-900-6833.
  - Enter access code 935 8607 7651.
  - Dial \*9 to raise your hand when you wish to speak.
  - Public comment is limited to three (3) minutes per person, per item.

**AGENDA**

- I. Call to Order
- II. Roll Call and Pledge of Allegiance
- III. Report of the Chair
- V. Action Items
  1. Authorize Standard Services Agreements to Receive Funding Under Interagency Transfer Agreement (ITA) *Action*
  2. Authorize CCJPA Executive Director to Submit Funding Applications and Execute Funding Agreements *Action*
- VI. Public Comment
- VII. Adjournment. Next Meeting Date: 10:00 a.m., September 15, 2021 – Location TBD

The CCJPA Board reserves the right to take action on any agenda item. Consent calendar items are considered routine and will be enacted, approved, or adopted by one motion unless a request for discussion or explanation is received from a CCJPA Board Director or from a member of the audience.

# CAPITOL CORRIDOR JOINT POWERS AUTHORITY

## MEMORANDUM

**TO:** Capitol Corridor Joint Powers Authority Board **DATE:** June 25, 2021

**FROM:** Robert Padgette  
Managing Director, CCJPA

**SUBJECT:** Authorize Amendments to the Standard Agreements for Funding Received from the State of California under the Interagency Transfer Agreement (ITA) through the Annual Business Plan process

### PURPOSE

For the CCJPA Board to authorize the execution of Amendments to the Standard Agreements for funding received from the State of California under the Interagency Transfer Agreement (ITA) through the Annual Business Plan (ABP) process.

### BACKGROUND

Each year, in accordance with the Interagency Transfer Agreement between CCJPA and the State of California, CCJPA submits an Annual Business Plan (ABP) to the California State Transportation Agency (CalSTA) for the Capitol Corridor intercity passenger train service. The ABP presents an overview of the CCJPA's strategic plan and funding request for the next two fiscal years. The document outlines the service and capital improvements that have contributed to the Capitol Corridor's success, identifies necessary improvements to sustain its growth, and incorporates customer input as detailed in Chapter 263 of California State Law. Pursuant to ITA, the Secretary of CalSTA is required to allocate funds in the state budget to cover the CCJPA's annual budget for the period covering July 1 to the following June 30.

In November 2018, the CCJPA executed Standard Agreements, which provide contract authority to receive funding from the State for each of the three allocations provided through the ABP process - the main allocation (which includes Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, and Management of On-Board Technology (Wi-Fi), the Capitalized Maintenance allocation, and Minor Capital allocation). The amounts and terms for each Standard Agreement are outlined in the table below.

### Amounts and Terms for Standard Agreements for Funding Received Under ITA

Allocation	Amount	Term
*Main	\$107.4M	11/8/2019 -6/30/2021
Capitalized Maintenance	\$3.0M	11/8/2019 -6/30/2021
Minor Capital	\$1.5M	11/8/2019 -6/30/2021

\*Main allocation includes Amtrak Operations, Administration, Information/Customer Support Services, Marketing, Onboard Wi-Fi

Today, we are requesting approval from the CCJPA Board to execute amendments to the Standard Agreements described above to increase the funding and extend the agreements to support funding to CCJPA for an additional four years. The total amount authorized over the seven-year period of each Standard Agreement is the not-to-exceed amount based on annual allocations from CalSTA within each of the categories below. The amended amounts and terms are outlined in the table below.

**Amended Amounts and Terms for Standard Agreements for Funding Received Under ITA**

<b>Allocation</b>	<b>Amended Amount</b>	<b>Amended Term</b>
Main	\$262.3M	11/8/2019 -09/30/2025
Capitalized Maintenance	\$7.0M	11/8/2019 -09/30/2025
Minor Capital	\$3.5M	11/8/2019 -09/30/2025

\*Main allocation includes Amtrak Operations, Administration, Information/Customer Support Services, Marketing, Onboard Wi-Fi

**RECOMMENDATION**

It is recommended that the CCJPA Board authorizes the CCJPA Executive Director or his designee to execute the three Amendments to the Standard Agreements for CCJPA’s main CalSTA allocation (which includes Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, and Management of On-Board Technology (Wi-Fi) in the amount of \$262.3 million for the revised seven-year term, Capitalized Maintenance in the amount of \$7 million for the revised term, and Minor Capital in the amount of \$3.5 million for the amended seven-year term, as well as any agreements necessary for the implementation of the following operational programs and projects: Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, Management of On-Board Technology (Wi-Fi), Capitalized Maintenance, and Minor Capital.

Motion: The CCJPA Board adopts the attached resolution.

BEFORE THE  
CAPITOL CORRIDOR JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS

In the Matter of Authorizing Amendments to  
the Standard Agreements for Funding Received from  
the State of California under the Interagency Transfer  
Agreement (ITA) through the Annual Business Plan process

Resolution 21-18

**WHEREAS**, in accordance with the Interagency Transfer Agreement between CCJPA and the State of California, each year CCJPA submits an Annual Business Plan (ABP) to the California State Transportation Agency (CalSTA) for the Capitol Corridor intercity passenger train service; and

**WHEREAS**, the ABP presents an overview of the CCJPA’s strategic plan and funding request for the next two fiscal years, outlining the service and capital improvements that have contributed to the Capitol Corridor’s success, identifies necessary improvements to sustain its growth, and incorporates customer input as detailed in Chapter 263 of California State Law; and

**WHEREAS**, pursuant to the ITA, the Secretary of CalSTA is required to allocate funds in the state budget to cover the CCJPA’s annual budget for the period covering July 1 to the following June 30; and

**WHEREAS**, the CCJPA executed Standard Agreements in November 2018 which provide contract authority to receive funding from the State for a three-year term for each of the three allocations provided through the ABP process - the main allocation (which includes Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, and Management of On-Board Technology (Wi-Fi) for a not-to exceed amount of \$1.047 million, Capitalized Maintenance for \$3 million, and Minor Capital for \$1.5 million; and

**WHEREAS**, the Standard Agreements are nearing the end of their contract terms and their contract authority need to be extended in order to receive funding under the ITA for the coming years; and therefore be it

**RESOLVED** that the CCJPA Board authorizes the CCJPA Executive Director or their designee to execute the three Amendments to the Standard Agreements for CCJPA’s main CalSTA allocation (which includes Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, and Management of On-Board Technology (Wi-Fi) in the amount of \$262.3 million for the revised seven-year term, Capitalized Maintenance in the amount of \$7 million for the revised term, and Minor Capital in the amount of \$3.5 million for the amended seven-year term, as well as any agreements necessary for the implementation of the following operational programs and projects: Amtrak Operations, Information/ Customer Support Services, Marketing, Administration, Management of On-Board Technology (Wi-Fi), Capitalized Maintenance, and Minor Capital.

**And BE IT FURTHER RESOLVED** that the CCJPA Board forthwith transmit a copy of this resolution to CalSTA and Caltrans.

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<b>ACTION:</b>	<b>DATE:</b>	<b>ATTEST:</b>
<b>Ayes:</b>		<hr style="width: 80%; margin: 0 auto;"/> <b>Jacqueline R. Edwards</b> Secretary
<b>Noes:</b>		
<b>Abstain:</b>		

# CAPITOL CORRIDOR JOINT POWERS AUTHORITY

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## MEMORANDUM

**TO:** Capitol Corridor Joint Powers Authority Board **DATE:** June 25, 2021

**FROM:** Robert Padgette  
Managing Director, CCJPA

**SUBJECT:** Authorize the CCJPA Executive Director to Submit Funding Applications to and Execute Funding Agreements with the State of California or Federal Government Agencies

### PURPOSE

For the CCJPA Board to authorize the CCJPA Executive Director or their designee to submit funding applications to and execute funding agreements with the State of California, United States (U.S.) Government, and regional/local government agencies for funding that supports the operation, maintenance, and improvement of the Capitol Corridor passenger train service.

### BACKGROUND

Under Section 5.4 of CCJPA's Interagency Transfer Agreement with the State of California, funding for capital and operational improvements that enhance the Capitol Corridor intercity train service may be obtained through available federal, state, and regional/local capital funding programs.

Opportunities to apply for grant funding from the State of California may be announced annually, such as the Transit and Intercity Rail Capital Program (TIRCP), most recently awarded to support various Sacramento Valley Station projects (approved by CCJPA Board in June 2020, Resolution 20-9) or as they become available, such as the recent opportunity for Public Transportation Account funding (approved by the CCJPA Board at the June 2021 meeting, Resolution 21-16). As well, opportunities to apply for and receive federal grant funds are available to CCJPA, such as the Consolidated Rail Infrastructure and Safety Improvements Program (CRISI) (most recently approved by CCJPA Board in June 2020, Resolution -20-11), as well as the opportunity to apply for a federal earmark, such as the Agnew Siding project sponsored by Representative Ro Khanna for inclusion in the federal Surface Transportation Reauthorization bill (approved by CCJPA Board in April of 2021, Resolution 21-12). In these examples, CCJPA was fortunate to seek timely CCJPA Board approval. However, this may not always be possible.

Grant programs from the federal U.S. Government, State of California, and other government entities may have tight deadlines, execution requirements, and obligations, which require Board approval. Because of the CCJPA Board of Director meeting schedule, examples such as in Item V.1 above and future funding opportunities may result in missing out on critical funding opportunities presented at all levels of government. In the event that a grant opportunity does not coincide with a CCJPA Board meeting, the CCJPA is seeking authorization from the CCJPA Board for the CCJPA Executive Director or their designee to have standing authorization to apply for grant funds on behalf of CCJPA and to execute funding agreements with the State of California, U.S. Federal Government, or any federal, state, and local agencies for funding that that supports the operation, maintenance, and improvement of the Capitol Corridor passenger train service. If approved, this standing authorization would help to facilitate and streamline the

grant application and funding process. CCJPA staff will provide notification to the CCJPA Board in the event that a funding application is submitted and a funding agreement is executed.

**RECOMMENDATION**

It is recommended that the CCJPA Board authorizes the CCJPA Executive Director or their designee to have standing authorization to apply on behalf of CCJPA for funds from and to execute funding agreements with the State of California, U.S. Federal Government, or any federal, state, and local agencies, in the event that a grant opportunity or funding deadline does not coincide with a CCJPA Board meeting. CCJPA staff will provide notification to CCJPA Board in the event that a funding application is submitted and a funding agreement is executed.

Motion: The CCJPA Board adopts the attached resolution.

BEFORE THE  
CAPITOL CORRIDOR JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS

In the Matter of Authorizing the CCJPA Executive Director to submit funding applications and execute funding agreements with the State of California, U.S. Government, or any Federal, State, Regional, and Local government Agencies

Resolution 21-19

**WHEREAS**, the Capitol Corridor Joint Powers Authority (CCJPA) is eligible to receive federal, state, regional, and local funding that supports the operation, maintenance, and improvement of the Capitol Corridor intercity passenger rail service through the California State Transportation Agency (CalSTA), the California Department of Transportation (Caltrans), and U.S. Federal Government Agencies; and

**WHEREAS**, grant and funding programs from the federal U.S. Government, State of California, and other government entities may have tight deadlines, execution requirements, and obligations which require Board approval; and

**WHEREAS**, it would be in the best interests of CCJPA for the CCJPA Executive Director to have standing authorization to apply, on behalf of the CCJPA, for funds from federal, state, regional, and local government entities and to file necessary documents and execute funding agreements in the event that a funding requirement does not coincide with a CCJPA Board of Director meeting; and therefore be it

**RESOLVED** that the CCJPA Board authorizes the CCJPA Executive Director or their designee to have standing authorization to apply on behalf of CCJPA for funds from and to execute funding agreements with the State of California, U.S. Government, or any federal, state, regional, and local agencies in the event that the funding requirement does not coincide with a CCJPA Board of Director meeting; and that the CCJPA Board directs CCJPA staff to provide notification to the CCJPA Board in the event that a funding application is submitted or a funding agreement is executed.

**AND BE IT FURTHER RESOLVED**, that the CCJPA Board forthwith transmit a copy of this resolution to CalSTA, Caltrans, the U.S. Government, or any federal, state, regional, or local government agency that is providing funding to CCJPA to support the operation of the Capitol Corridor intercity passenger rail service.

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<b>ACTION:</b>	<b>DATE:</b>	<b>ATTEST:</b>
<b>Ayes:</b>		<hr style="width: 80%; margin: 0 auto;"/> <b>Jacqueline R. Edwards</b> Secretary
<b>Noes:</b>		
<b>Abstain:</b>		